

Approved For Release 2000/08/26 : CIA-RDP61S00137A000100020026-0

Office Memorandum • UNITED STATES GOVERNMENT

TO : Chief, Industrial Division

DATE: 1 November 1957

FROM : Chief, Shipbuilding Branch

SUBJECT: Monthly Report for the Month of October.

1. Accomplishments

A. Branch Projects Submitted

None

B. Other Projects Submitted

Project 10.1510 (NIE 13-58)

C. Special Research

None

D. Other

None

2. Training

25X1A9a

████████ completed the Basic Management course. ██████████
is taking the Report Writing course.

3. Trips

25X1A9a

████████ visited the Sun Shipbuilding Company in Chester,
Pennsylvania.

4. Administration

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5. Plans

Reviewed time allocation 1st. quarter FY 58.

6. Problems

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7. Recommendations

8. Other Information

Projects due in D/I next month:

None

25X1A9a

